

## **SCSU/742 Liaison for Field Experience & Student Teaching**

### **Purpose Statement:**

The purpose of the Student Teacher and Clinical Experience Supervisor position is to continue to promote the positive relationship between Independent School District 742 with the St. Cloud State University School of Education, as well as the College of St. Benedict, St. John's University and other college and university partners, by securing positive mentorship opportunities for our state's future teachers.

### **To meet the needs of the position, this person should be a...**

- Full time liaison
- Teacher on special assignment
- Person selected in a combined effort between ISD 742 and SCSU
- Person who is outgoing, detail orientated and highly organized

### **The duties of the liaison should include...**

- Working closely with the School of Education, Office of Clinical Experiences personnel
- Planning for and reserving field and student teaching placements for SCSU
- Coordinating and approving all other non-SCSU university placement requests (e.g. CSB/SJU and others) within ISD 742
- Acting as a point person for placement requirements and expectations to district personnel
- Acting as a point person for placement concerns from the district
- Supporting and advocating for SCSU placements as per semester averages
  - Field experiences: 367/semester (as of March 2011)
  - Student Teaching Experiences 87/semester (as of March 2011)
- Securing placements in a timely manner
- Visiting schools often and making personal contacts versus emailing only